

Singapore Visa

Please find below requirements for Singapore Visa for your reference:

- Original Passport with validity for 6 months from the intended date of arrival in Singapore.
- 2 Recently clicked photographs with the specification 35x45mm, white background, 80% face coverage, matt finished. (Notes: -Kindly don't wear a white colour shirt and Kindly mention the Applicant's Name & Passport Number behind each photograph).
- Visa application form (14A) should be filled thoroughly, and signatures should be done with the same ink. (Attached).
- A Personal Covering letter (Name and passport numbers of passengers travelling together, Date of travel to Singapore, Details of land itinerary and place of stay in Singapore along with sponsor's detail, Applicant's contact details (contact numbers and email address), Applicant's employment details, Details of Local Sponsor (if applicable), Acknowledged travel guidelines. (Attached).
- Ticket Copy (optional tentative date)
- Confirm hotel voucher (optional name of the hotel should be mentioned in the cover letter)
- Bank statements (six months funds not less than 60,000/-) (For first-time travel passport).
- Student ID (if an applicant is studying in school or college)
- Authorizations letter (Attached)
- Occupation proof – [Business or Employment proof]

Requirements for Singapore Business Visa:

Below mentioned mandatory documents

- **Cover Letter:** Covering letter on letterhead of the company addressed to 'The Visa Officer, Consulate General of Singapore, Mumbai' stating the name of the applicant, designation, nationality, passport number, purpose of visit, period of stay with dates and saying that all the expenses including medical, boarding and lodging will be borne by the company. It should also contain the name and designation of the authorized signatory with Company Seal. In case the applicant is travelling with someone, their name, relationship with the applicant, passport, and accommodation details while in Singapore should be mentioned on the cover letter.
- **Invitation Letter:** Invitation letter from Invitee counterpart, on letterhead of the company for business, addressed to 'The Visa Officer, Consulate General of Singapore, Mumbai' stating name of the applicant, designation, nationality, passport number, purpose of visit, period of stay with dates and with the detail of expenses taken care by invitee. It should also contain the name and designation of the authorised signatory with Company Seal. Form V39-A, Letter of Introduction (LOI) required from sponsor along with FIN (Foreign Identification Number)/ NRIC.

Residence Proof Documents Required If the place of issue is not the same as the place of residence.

- Electricity bill on the applicant's name bearing the address of the jurisdiction that we cover.
- Telephone/Mobile or Internet bill on the applicant's name bearing the address of the jurisdiction that we cover.
- Leave and license agreement or Purchase agreement of the flat.
- A Society letter in original.

Jurisdiction to Apply: Singapore Consulate Mumbai: Maharashtra, Gujarat, Goa, Madhya Pradesh, Chhattisgarh, and Orissa.

Processing Time: 3 to 5 working Days (After Submission)

Additionally, please be informed that the Singapore Consulate in Mumbai has introduced a new mandatory personal verification process for all Singapore visa applications. Applicants will be contacted via Video Call, Zoom Call, or Phone Call for verification.

What You Need to Do:

- ✓ Inform your applicants about this new requirement.
 - ✓ Ensure that the contact number and email ID provided are accurate and belong to the main applicant.
 - ✓ Applicants will be asked questions regarding their date and purpose of travel.
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- All travellers entering Singapore via air or sea must also submit their electronic health declaration before they enter Singapore, using the SG Arrival Card e-Service (SGAC) at <https://eservices.ica.gov.sg/sgarrivalcard/> Travelers are strongly encouraged to do so before departing for Singapore to facilitate a smooth arrival process in Singapore; a submission can be made up to 3 days before arrival in Singapore. This submission is free of-charge, and no payment is required.
 - All applicants to visit Singapore Immigration and Checkpoints Authority (ICA) website at <https://ica.gov.sg/enter-transit-depart> for more details regarding entry requirements before their travel to Singapore.

Regards,
Team Airson